



Victorian Amateur Football Association

Policies and Code of Conduct

### **VAFA Certificate of Merit Selection Criteria**

Eligibility for a Certificate of Merit Award (COM) is open to individuals who have displayed outstanding levels of service and support to either their club or the VAFA, beyond that which is expected of a normal club member and that in the opinion of the VAFA Board has contributed greatly to the betterment of their club and/or Amateur Football in general.

VAFA member clubs and/or the VAFA Board are invited to submit nominations for eligible persons based on the following criteria:

- The person has displayed meritorious service to the individuals club and/or the VAFA over a period of not less than fifteen (15) years as a player, official, administrator or volunteer.

Nominations need to be submitted on official club/association letterhead, clearly detailing all relevant information and achievements for the person being nominated, including full details of the service and duties performed for their club or the Board. Full use of any supporting presentation evidence is most welcome to accompany the application. Nominations need to be signed by both club President and Secretary.

All nominations are to be addressed to the CEO of the VAFA and are to be received in writing no later than 29 February 2016.

Nominations will be assessed by the administration sub---committee and submitted to the Full Board of the VAFA for ratification prior to the President's / Secretary's / Members Dinner at the beginning of each year and awards will be presented on this night.

A maximum of six (6) Awards will be presented in any one calendar year and no more than one (1) member from any one (1) club will be eligible in the same year.

Nominations will only be considered for the calendar year that they are received. If for whatever reason a nomination is unsuccessful, that nomination will need to be resubmitted the following or subsequent years to be reconsidered for eligibility.

All successful recipients will be awarded at the complete discretion of the VAFA Board.