



Head Medical Trainer

Objective

- To coordinate the Club trainers
- To manage the Club insurance program
- To oversee the management of player injuries
- To provide support to the Executive and Committee members to ensure the efficient operation of the Club

Responsibilities

- Ensure that all grades of football have sufficient numbers of skilled training staff to service training and match days.
- Arrange training courses to ensure that all trainers are appropriately skilled in first aid and sports injury treatment.
- Coordinate the management of player injuries and treatment to ensure that lost time due to injury is minimised.
- Ensure the Club meets any league requirement regarding player insurance policy.
- Coordinate a register of injuries to players in all Grades.
- Provide advice to injured players regarding access to insurance claims including scope of the likely benefit.
- Manage and submit claims on behalf of injured player to the Insurer.
- Reconcile claims and ensure players receive payments returned from insurer.
- Assist other Committee members in their duties as required
- Undertake tasks at the request of the President, Executive or General Committee

Relationships

- Reports to the Vice President and Club Executive
- Liaises with any injured player and medical/training staff
- Liaises with the Secretary
- Liaises with official Club suppliers & other key stakeholders

Accountability

- Accountable to the General Committee
- Provide a report on portfolio operations to the monthly Committee meeting
- Seek ratification from the appropriate Committee member prior to committing the Club to any financial expenditure or action

